



DEPARTMENT OF THE NAVY

NAVAL FACILITIES ENGINEERING COMMAND

200 STOVALL STREET

ALEXANDRIA, VA 22332-2300

IN REPLY REFER TO

Ser **1556/40K4**

28 December 1995

From: Commander, Naval Facilities Engineering Command

Subj: FACILITIES SUPPORT CONTRACT (FSC) **SAFETY** AND HEALTH REQUIREMENTS EXAM

Encl: (1) COMNAVFACENGCOM Ltr Ser **1469/40K4** dtd 25 Jul 95
(2) Safety and Health Requirements Exam
(3) Safety and Health Requirements Exam Program Administrator

1. NAVFACENGCOM customers identified a need for better trained FSC staffs regarding contractor safety. In order to meet this need, several activities started development on/or requested development of a correspondence course targeted for FSC personnel. Enclosure (1) established the training requirements for FSC and Construction Safety Program Personnel, and requires all personnel writing and/or monitoring contracts using FAR Clause 52.236-13 to successfully complete the NAVFACENGCOM (**EFD/FSC**) Construction Safety and Health Correspondence Course, which familiarizes personnel with the use of the US Army Corps of Engineers Safety and Health Requirements Manual, EM-385-I-I (latest edition).
2. The NAVFACENGCOM Construction Safety Working Group drafted an exam which was provided to field activities for comment. Based on information received enclosure (2) was finalized and is provided to assist you in meeting the training requirements outlined in enclosure (1).
3. Each addressee shall appoint a program administrator, located in the activity safety office, who will be responsible for administrating, tracking, and maintaining records for the FSC exam. It is requested that you complete enclosure (3) and fax it to the OSH Support Office, Code **40K4**, FAX number 804 445-9454, NLT 30 Jan 1996. Answer sheets will then be provided to approved administrators in addition to updated exams whenever changes are made.
4. Please contact Shelia Davidson on DSN 564-5193, CML **804-444-5193**, FAX 804-445-9454, or Internet sddavidson@hq.navfac.navy.mil if you have any questions or need additional information.

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